



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, January 28, 2021
Town Office, 10 W. Marshall Street
6:00 PM



.DUE TO THE GOVERNOR'S EXECUTIVE ORDERS MANDATING SOCIAL DISTANCING AND LIMITING THE NUMBER OF INDIVIDUALS AT A GATHERING TO 10, THIS MEETING WILL BE HELD REMOTELY.

THE MEETING WILL BE LIVE STREAMED/VIDEO RECORDED AND AVAILABLE FOR VIEWING ON OUR WEBSITE AT WWW.MIDDLEBURGVA.GOV. PUBLIC PARTICIPATION IS AVAILABLE THROUGH <https://zoom.us/j/96073862524> OR BY CALLING 1-301-715-8592, Pin: 96073862524#. IF YOU WISH TO SPEAK DURING THE PUBLIC HEARINGS AND/OR PUBLIC COMMENT PERIODS, YOU ARE ENCOURAGED TO REGISTER IN ADVANCE BY CONTACTING THE TOWN CLERK AT rnorth@middleburgva.gov or by calling (540) 687-5152 NO LATER THAN 4:00 P.M. THE DAY OF THE MEETING.

- I. Call meeting to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment
- V. Public Hearing and Related Action Items
- VI. Special Recognition by Mayor and Council
- VII. Public Presentations
 - VII.A. Report on December 2020 Holiday Activities - Middleburg Business & Professional Association
[MBPA - Holiday Activities Report - December 2020.pdf](#)
- VIII. Staff Reports
 - VIII.A. COVID-19 Status Report - Town Manager Davis
[2021.01.28 COVID-19 Updates.pdf](#)
 - VIII.B. Town Treasurer Report & FY '21 Budget Revised Outlook
[01.28.21 Treasurer's Report.pdf](#)
- IX. Reports of Town Committees/Council Liaisons (if applicable)

X. Consent Agenda

- X.A.** Council Meeting Minutes - January 14, 2021 Regular Meeting
[01-14-2021 - Regular Council Meeting Minutes.pdf](#)

XI. Action Items (Non Public Hearing Related)

XII. Discussion Items

- XII.A.** Discussion of BPOL - Reduced Fee for New Businesses
Suggested Action: Back-up materials will be distributed on Tuesday
[2021.01.28 Memo - BPOL New Businesses - January 2021.pdf](#)
[2021.01.28 Ordinance- Amend Chapter 97 Pertaining to BPOL.pdf](#)
- XII.B.** Review of Town Holiday Schedule
[2021.01.28 Review of Town Holiday Schedule.pdf](#)
[Holiday Changes - Council Meeting Jan 2021.pdf](#)
- XII.C.** Proposed Solid Waste Ordinance amendments - Deputy Town Manager Moore
[Memo - Initial Draft - Proposed Solid Waste amendments.pdf](#)
[Proposed Revisions - Ch 87 2021_01_21.pdf](#)
- XII.D.** 2021- Strategic Initiatives -
(1) Process
(2) Monday Software
[2021.01.28 Memo - Preparation for Council's 2021 Strategic Initiatives - FINAL.pdf](#)
[Vision-Mission-Strategic Priorities - 2020-2023.pdf](#)
[01-24&25-20 -CNCL RETREAT MINUTES \(SIGNED\).pdf](#)

XIII. Information Items

- XIII.A.** Review of 2021 General Assembly Legislation Session
Suggested Action: Back-up materials to be distributed on Tuesday
[2021.01.28 2021 General Assembly Legislative Update.pdf](#)

XIV. Public Comment (second)

XV. Closed Session

- XV.A.** Personnel; Appointment to Go Green; Property Acquisition
[012821 - Closed Session - Personnel, Appointment to Go Green, Property Acquisition.pdf](#)

XVI. Adjournment

.Remote Meeting Announcement

It is the Middleburg Town Council's responsibility to conduct essential public business despite the COVID-19 pandemic; however, it recognizes the need to do so safely for not only its membership but also for the Town staff and members of the public. To that end, in accordance with the Resolution Confirming the Declaration of a Local Emergency and the Ordinance to Implement Emergency Procedures & Effectuate Temporary Changes to Address Continuity of Governmental Operations during COVID-19, the Town Council will hold its meetings via remote access until such time as the Governor rescinds his emergency orders prohibiting gatherings of greater than 10 individuals and mandating social distancing. Copies of the previously referenced documents are available on the Town's website for those who wish to view them. Anyone wishing to participate during the public comment periods may do so by calling (301) 715-8592.